

APPROVED

COUNCIL MEETING
Thursday, June 12, 2003
Edmonton APEGGA Office
Edmonton, Alberta

MINUTES

PRESENT

President	Mike Smyth, P.Eng.
President Elect	Linda Van Gastel, P.Eng.
Vice President	Andy Gilliland, P.Eng.
Past President	Ron Tenove, P.Eng.
Councillors	Julie Aitken, P.Geoph. David Chalcraft, P.Eng. Kim Farwell, P.Eng. Darcie Greggs, P.Geol. Paula Harding, P.Eng. Barbara Howes, P.Eng. Mike Koziol, P.Eng. Ian McIlreath, P.Geol. John Moldon, P.Eng. Rob Stewart, P.Geoph. Nick Trovato, P.Eng.
Public Members	Larry Ohlhauser Hugh Planche Dr. Norman Wagner
CCPE Directors	Darrel Danyluk, P.Eng.
CCPG Directors	Brenda Wright, P.Geol.

Branch Observers

Bob Arthur, P.Eng.
Cheri Berns, E.I.T.
Adam McDonald, E.I.T.
Jared Paddock, E.I.T.
Vic Saari, P.Eng.
Peter Stevens, P.Eng.

Staff

Neil Windsor, P.Eng.
Ray Chopiuk, P.Eng.
Penny Colton, P.Geoph.
Stewart McIntosh, P.Eng.
Milt Petruk, P.Eng.
Ross Plecash, P.Eng.
Al Schuld, P.Eng.
Len Shrimpton, P.Eng.
Dave Todd, P.Eng.
Mark Tokarik, P.Eng.
Philip Mulder, APR
Corinna Nanninga
Ginny Nicholson
Tara Richardson
Trish Williams

ABSENT

Councillor

Jack Hole, P.Eng.

CCPE Director

Dale Miller, P.Eng.

CCPG Director

Dr. Gordon Williams, P.Geol.

Staff

Lianne Lefsrud, P.Eng.

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m. The President, Mike Smyth, P.Eng. chaired the meeting and the Executive Assistant, Trish Williams recorded the minutes.

2. ADOPTION OF AGENDA

The agenda was adopted as presented.

IN CAMERA MEETING

3. IN CAMERA REPORTS

3.1 Investigative Committee Information Report

Stewart McIntosh, P.Eng. presented the Investigative Committee information report.

3.2 Practice Review Board Information Report

Ray Chopiuk, P.Eng. presented the Practice Review Board information report.

3.3 Compliance Reports

Council reviewed the compliance reports to Council and reviewed prosecution status updates.

3.4 Other

An article from the May/June *ASET In Evolution* magazine regarding ASET's Annual Convention in Calgary was circulated for information. The President, Past President and Executive Director are involved in continuing discussions with ASET.

It was noted that the ballot results have been finalized for the possible merger of APEGBC and ASTTBC. There was a strong vote of approval and legislation will now be developed.

PUBLIC MEETING

4. COUNCIL MINUTES APRIL 25, 2003

MOVED AND SECONDED

03-026

THAT the Minutes of April 25, 2003 be approved as presented.

CARRIED

The new Councillors, Public Member, CCPG Director and staff members were welcomed and introduced as follows:

Councillors

David Chalcroft, P.Eng.
Kim Farwell, P.Eng.
Darcie Greggs, P.Geol.
Barbara Howes, P.Eng.

Staff Members

Penny Colton, P.Geoph.
Philip Mulder, APR

Public Member

Larry Ohlhauser

CCPG Director

Brenda Wright, P.Geol.

5. BUSINESS ARISING

Further to item 8.6 in the April 25, 2003 Council meeting minutes, the issue of provisional licensure has been discussed with the Board of Examiners who will deal with this matter. **Council will be led in a discussion at the September 11, 2003 Council meeting when key policy points will be decided.**

6. PLANNING & POLICY

6.1 Strategic Retreat Report

A Strategic Retreat report was circulated to Council. Formal ratification of the decisions made at the May retreat was requested from Council.

MOVED AND SECONDED

03-027

THAT the decisions and directions as agreed upon by the 2003 Strategic Retreat, as described below, be and they are hereby ratified:

1. Inclusivity

To create an additional category or categories of licensure to accommodate those persons who may not qualify for full professional licensure, but who see value in being able to practice independently with a scope of practice so that these persons may use their skills in a regulated manner. Such categories are to include only areas of practice that are closely related to engineering, geology and geophysics.

2. Merger

To accept in principle as a viable model the concept known as the "BC Model" for merging engineering and geoscience associations with technician and technologist associations.

CARRIED UNANIMOUSLY

7. EXECUTIVE COMMITTEE REPORT

7.1 June 11 Meeting of the Executive Committee

The Executive Committee has received from CCPE, a draft report developed by federal consultants for review. **The Executive Committee will respond to Darrel Danyluk, P.Eng., Chair of the CCPE Consideration to Integration Committee.**

No major decisions were made at this meeting.

8. EXECUTIVE DIRECTOR REPORT

The Executive Director introduced Len Shrimpton, P.Eng. as the new Director Internal Affairs.

Due to the closeness of the present meeting to the Strategic Retreat, there was nothing further to report.

9. COMMITTEE REPORTS

9.1 Discipline Review Task Force

Al Schuld, P.Eng. presented this report.

MOVED AND SECONDED

03-028

THAT Council receive this report, refer it to the three committees for review and consideration, and request their respective reports on comments and action plans to be submitted at the November, 2003 Council meeting.

CARRIED

9.2 Discipline Committee Information Report

Ray presented this report. and updated council on discipline cases.

Council discussed the dispersal of revenues for disciplinary fines and monetary sanctions.

MOVED AND SECONDED

03-029

THAT Council views the APEGGA Education Foundation as an independent structure to which donations should be voluntary. We recommend that any disciplinary fines or monetary sanctions should be directed towards the general revenue of APEGGA.

CARRIED

9.3 Governance Committee

Council reviewed the results of the questionnaire distributed at the February 13, 2003 Council meeting. **The Governance Committee will review them further and bring back recommendations to Council.**

The members of the reconstructed Governance Committee are as follows:

Ron Tenove, P.Eng., Chair

Julie Aitken, P.Geoph.

Barbara Howes, P.Eng.

Nick Trovato, P.Eng.

Larry Ohlhauser

Neil Windsor, P.Eng.

The committee will develop a way to inform Council and the membership on the governance model for better understanding of their role and how the Association is governed and managed. President's visits can cover this topic for membership and the Council orientation session would provide a venue for Councillors. **The Past President will update Council at the September 11, 2003 Council meeting.**

9.4 Practice Standards Committee

9.4.1 Practice Standard for the Evaluation of Oil
and Gas Reserves for Public Disclosure.

Council received the guideline at its April 2003 meeting, requesting that it be brought forward again at the June 2003 Council meeting for approval to publish.

MOVED AND SECONDED **03-030**

THAT Council approve the "Practice Standard for Evaluation of Oil and Gas Reserves for Public Disclosure" for publication subject to editorial changes.

CARRIED

9.4.2 Guideline for Professionals Relying on Work
Prepared by Others.

This guideline is a new document that was presented to and received by Council in April.

MOVED AND SECONDED **03-031**

THAT Council approve the "Guideline for Relying on Work Prepared by Others" for publication subject to editorial changes.

CARRIED

9.4.3 Guideline for Professional Practice Management
Plans

MOVED AND SECONDED **03-032**

THAT Council receive the "Guideline for professional Practice Management Plans" for review.

CARRIED

This item will be brought back to September Council meeting for approval

9.4.4 Guideline for the Professional Member as Witness

MOVED AND SECONDED **03-033**

THAT Council receive the "Guideline for the Professional Member as a Witness" for review.

CARRIED

This item will be brought back to September Council meeting for approval.

It was encouraged that input from the P7 Group be attained regarding their own experience in this field. Comments will be invited on the APEGGA web site and will be directed to Ray Chopiuk, P.Eng.

9.5 Licensure Task Force

MOVED AND SECONDED

03-034

THAT the Licensure Task Force be disbanded.

CARRIED

The Licensure Task Force will be reconstituted with a new mandate and named the Inclusivity Task Force. This task force will deal with the first part of the motion cited in item 6.1. Linda Van Gastel, P.Eng. will chair the task force. Mike Smyth, P.Eng., Ron Tenove, P.Eng. and Neil Windsor, P.Eng. will also sit on the task force. Further volunteers were requested of Council and a member of the Board of Examiners will also be invited to sit on the task force. **Terms of reference and a roadmap will be developed and a report will be brought to Council at the September 11, 2003 Council meeting.**

The goal of the task force will be to fulfill its mandate by the 2004 Annual General Meeting.

10. CCPE

10.1 Report from CCPE Directors

Darrel Danyluk, P.Eng. presented the report to Council. Since Mr. Danyluk has been elected as President Elect of CCPE, his appointment as Director is extended a further two years to May 2006

11. CCPG

11.1 Report from CCPG Directors

Brenda Wright, P.Geol. presented the report to Council

12. BRANCH REPORT

Cheri Berns, EIT presented the Branch report to Council.

13. OTHER BUSINESS

There was no other business.

14. COUNCIL FORUM

- Mandatory insurance is a prominent issue across Canada and there is consideration of striking a task force to deal with this issue.
- Regular reports are being received from APEGGA's investment manager regarding the pension plan. In 2004 there be will be continued contributions from the Association to fund the pension plan. The next mandatory report will be due at the end of 2004. Starting on January 1, 2003 an additional one percent of pay has been deducted from each employee's salary.
- **The statistical data on internationally trained applicants that the Executive Committee reviewed on May 9 under item 5.4 will be circulated to council.**
- **APEGGA membership statistics will be distributed to Council every six months.**

15. INFORMATION ITEMS

Information provided to Council.

16. NEXT MEETING

The next Council meeting will be held on Thursday, September 11 in the Calgary APEGGA office.

17. ADJOURNMENT

The meeting adjourned at 1:p.m.

18. COUNCIL CAUCUS

A Council Caucus was held at the conclusion of the Council meeting.